



# Application for a Watercourse, Wetland and Buffer Zone Activity Permit

Pursuant to Section 6 of the *Environmental Protection Act*  
Watercourse and Wetland Protection Regulations

Personal information on this form is collected under Section 6 of the *Environmental Protection Act* Watercourse and Wetland Protection Regulations as it relates directly to and is necessary for an application for a Watercourse, Wetland and Buffer Zone Activity Permit. If you have any questions about this collection of personal information, you may contact the Department of Environment, Energy and Climate Action (902) 368-5700.

Applicants must complete all applicable sections of this application in sufficient detail to allow for an evaluation of the proposed activity. Incomplete applications may be returned to the applicant and will result in delays in processing.

For additional information applicants should refer to the Watercourse, Wetland and Buffer Zone Activity Guidelines available at [www.princeedwardisland.ca](http://www.princeedwardisland.ca)

Return completed application with payment to: Department of Environment, Energy and Climate Action

4th Floor Jones Building, 11 Kent Street, PO Box 2000, Charlottetown, PE C1A 7N8

Office Use Only

WWBZ # \_\_\_\_\_

## Section 1 – Applicant

Name of individual/organization:

Mailing address:

Postal Code:

Country:

Phone:

Email address:

## Section 2 – Registered Property Owner (if different from applicant)

Name of individual/organization:

Mailing address:

Postal Code:

Country:

Phone:

Email address:

## Section 3 – Location of Activity

Property Identification Number:

Civic Address:

GPS Coordinates (if known):

Latitude

Longitude

Watercourse Name:

Tributary To:

Community:

County:

Is the proposed activity in/near a:  Watercourse  Wetland  Buffer Zone  Sand Dune

### Section 4 – Type of Activity

Type of Activity	Fee	Complete in Section 7
<input type="checkbox"/> Beaver dam notching or removal to prevent property damage	\$0	A, B
<input type="checkbox"/> Boardwalk construction (in buffer zone)	\$50	A, B
<input type="checkbox"/> Boardwalk construction (in wetland or sand dune)	\$100	A, B
<input type="checkbox"/> Boat launch or shoreline access	\$100	A, B, H
<input type="checkbox"/> Dam or Impoundment maintenance	\$100	A, B, C
<input type="checkbox"/> Dredging	\$100	A, B, C
<input type="checkbox"/> Floating Dock	\$0	A, B
<input type="checkbox"/> Landscaping	\$100	A, B
<input type="checkbox"/> Culvert / Bridge –new construction	\$100	A, B, C, D (if culvert) or E (if bridge)
<input type="checkbox"/> Culvert / Bridge – repairs	\$100	A, B, C, D (if culvert) or E (if bridge)
<input type="checkbox"/> Road Construction	\$100	A, B
<input type="checkbox"/> Seaweed Removal or Relocation	\$100	A, B
<input type="checkbox"/> Shoreline Protection	\$100	A, B, F
<input type="checkbox"/> Stairway to Beach	\$100	A, B
<input type="checkbox"/> Stream Enhancement	\$0	A, B
<input type="checkbox"/> Temporary Crossing	\$100	A, B, E
<input type="checkbox"/> Tree Cutting (Forest Management)	\$50	A, B
<input type="checkbox"/> Tree Cutting (Safety Hazard, 4 or Fewer Trees)	\$0	A, B
<input type="checkbox"/> Tree Cutting (Water View)	\$100	A, B
<input type="checkbox"/> Watercourse Enhancement or Maintenance	\$100	A, B
<input type="checkbox"/> Water Withdrawal for Irrigation	\$300	A, B, G
<input type="checkbox"/> Wetland Alteration	\$100	A, B, C
<input type="checkbox"/> Wetland Enhancement or Maintenance	\$100	A, B, C
<input type="checkbox"/> Wharf Repairs or Construction (In-Water Work)	\$100	A, B, C
<input type="checkbox"/> Wharf Repairs or Construction (No In-Water Work)	\$50	A, B
<input type="checkbox"/> Other _____	\$50	A, B

### Section 5 – Timing of Activity

Specify the desired period for carrying out the proposed activity. Note that the normal window for carrying out in-water work is June 1 – September 30. Requests for work outside this window may be denied or may be subject to additional restrictions and/or conditions.

Start \_\_\_\_\_  
Day/Month/Year

End \_\_\_\_\_  
Day/Month/Year

**Section 6 – Description of Activity**

Provide a detailed description and a drawing of the proposed activity. Include dimensions and construction details.

**Section 7 – Activity Details (complete all parts required as per Section 4)**

**Part A – Complete for all activities**

Specify environmental control methods and/or structures to be utilized to manage run-off, erosion and sedimentation before, during and after construction.

- Silt Fence       Straw/Hay Bale Barrier       Mulching       Stone Check Dams       Temporary Berm/Diversion Ditch
- Soil Stabilization Blanket       Sediment Pond       Other (Specify)

Specify how disturbed soil will be stabilized and how a permanent cover of vegetation will be established when construction is complete.

- Seeding and Mulching       Sodding       Hydroseeding       Tree/Shrub Planting
- Other (Specify) \_\_\_\_\_

**Section 7 – Activity Details (continued)**

**Part B – Complete for all activities**

Specify equipment required.

- Hand-held Tools     Farm Tractor     Heavy Equipment     Motorized Vehicle (i.e. Bobcat, ATV, etc)
- Dump Truck     Other (Specify) \_\_\_\_\_

**Part C – Complete for: Culvert-New Construction, Bridge-New Construction, Culvert/Bridge Repairs, Wetland Alteration, Dam/Impoundment Maintenance, Dredging and any other activity requiring work in water.**

Specify method of dewatering work area to allow for work in the dry:     Cofferdam     Cofferdam and Pump

- Cofferdam and Water Diversion     Impoundment Drawdown
- Other (Specify) \_\_\_\_\_

**Part D - Complete for: Culvert-New Construction and Culvert Repairs**

**New Culvert**

Shape     Round     Box     Pipe Arch     Bottomless Arch     Other (Specify) \_\_\_\_\_

Material     Steel     Plastic     Concrete     Wood     Other (Specify) \_\_\_\_\_

Length (m) \_\_\_\_\_                      Diameter, if round (mm) \_\_\_\_\_

Width, if not round (mm) \_\_\_\_\_                      Height, if not round (mm) \_\_\_\_\_

**Existing Culvert**

Shape     Round     Box     Pipe Arch     Bottomless Arch     Other (Specify) \_\_\_\_\_

Material     Steel     Plastic     Concrete     Wood     Other (Specify) \_\_\_\_\_

Length (m) \_\_\_\_\_                      Diameter, if round (mm) \_\_\_\_\_

Width, if not round (mm) \_\_\_\_\_                      Height, if not round (mm) \_\_\_\_\_

Condition     Blocked     Collapsed     Rusted     Hanging     Undersized     Washed Out

Other \_\_\_\_\_

**Section 7 – Activity Details (continued)**

**Part E - Complete for: Bridge-New Construction, Bridge Repairs and Temporary Crossing**

**New Bridge or Temporary Crossing**

Type  Clear-Span  Other \_\_\_\_\_

Abutment Construction  Timber  Steel  Concrete  Other \_\_\_\_\_

Deck Construction  Timber  Steel  Concrete  Other \_\_\_\_\_

Span (distance between abutments (m) \_\_\_\_\_

**Existing Bridge**

Type  Clear-Span  Other \_\_\_\_\_

Abutment Construction  Timber  Steel  Concrete  Other \_\_\_\_\_

Bridge Deck Construction  Timber  Steel  Concrete  Other \_\_\_\_\_

Span (distance between abutments (m) \_\_\_\_\_

Condition  Blocked  Collapsed  Rusted  Undersized  No Bridge Present

Other \_\_\_\_\_

**Part F - Complete for Shoreline Protection**

Type of Construction  Rock  Retaining Wall  Gabion Baskets  Other \_\_\_\_\_

Material  Imported Rock  Sandstone Rock  Concrete  Timber  Other \_\_\_\_\_

Length of Shoreline to be protected (m) \_\_\_\_\_

Sensitive Features at Construction Site  Nesting Birds (i.e. Bank Swallows)  Sand Dune  Wetland

Other \_\_\_\_\_

**Part G - Complete for: Water Withdrawal/Irrigation**

Water Allocation Requested in Imperial Gallons Per Minute (IGPM)) \_\_\_\_\_

Maximum Pumping Capacity of Equipment (IGPM) \_\_\_\_\_

Has the proposed pumping location been used previously?  NO  YES Previous Permit Number: \_\_\_\_\_

**Part H - Complete for: Boat Launch/Shoreline Access**

Height of the bank at the location of the proposed construction (m) \_\_\_\_\_

Width of the proposed construction, including side slopes (m) \_\_\_\_\_

Is there an existing public boat launch/shoreline access within two kilometres of the proposed construction?  YES  NO

Sensitive Features at Construction Site  Nesting Birds (I.E Bank Swallows)  Sand Dune  Wetland

Other \_\_\_\_\_

**Section 8 – Additional Information (Attach to Application)**

**Required**

- Map of location (aerial photo or GIS map)
- Pre-construction photographs (colour)

**Optional:**

- Engineered Plans/Drawings (if available)
- Erosion and sedimentation control plan
- Other \_\_\_\_\_

**Section 9 – Declaration**

As applicant, I hereby request a permit to commence, make or carry out the watercourse/wetland/buffer zone activity as described on this application form. It is understood that by submitting this application it does not allow the applicant to commence, make or carry out the activity described herein.

It is understood that the issuance of a permit does not exempt the applicant from the provisions of any act of the Legislature of Prince Edward Island or the Parliament of Canada or any due process of law. It is acknowledged that the issuance of a permit does not serve to deprive any person of his or her rights either under statute or common law to claim damages for the loss or injury caused to his or her property by reason of the watercourse/wetland/buffer zone activity. It is understood that the issuance of a permit places no liability upon the Minister of the Department of Environment, Energy and Climate Action.

It is understood that for the purpose of application review, staff from the Department of Environment, Energy and Climate Action at any reasonable time may enter the property as identified in section 3 of this application.

If issued a permit, it is agreed that only such work as approved by the permit shall be carried out and all such work shall be done according to the permit and within the designated time frame so as to cause a minimum of disturbance to the watercourse/wetland/buffer zone.

As applicant, I have read and understood section 35 of the *Environmental Protection Act* that states, "Where contamination or damage of any kind is caused by failure of any person to comply with provisions of this Act or regulations and where the contamination or damage relates to a matter which in the opinion of the Minister requires immediate action to prevent further injury to the environment, the Minister may take the appropriate remedial action to clean up the contamination or damage." Any remedial action taken under section 35 may be at the cost of the applicant or the property owner.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Property Owner Signature \_\_\_\_\_ Date \_\_\_\_\_